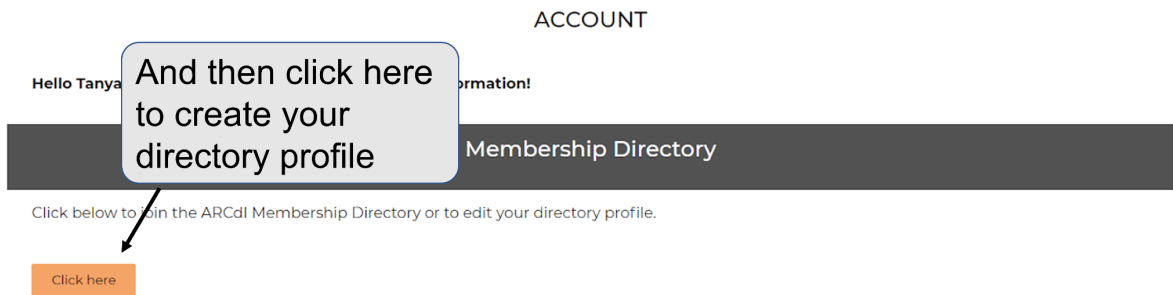
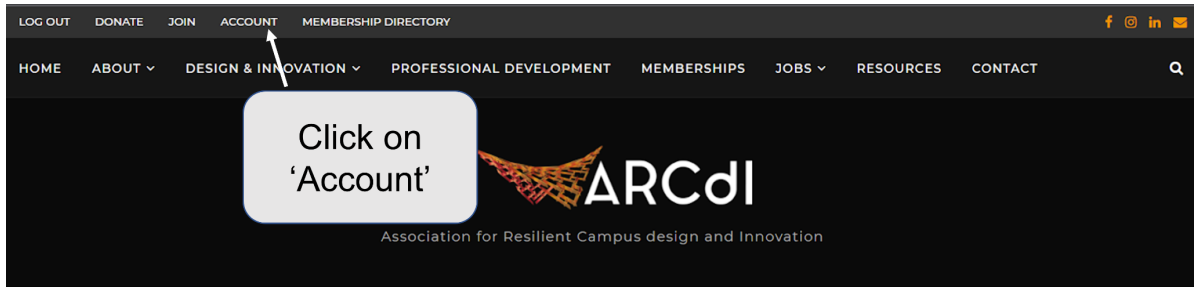


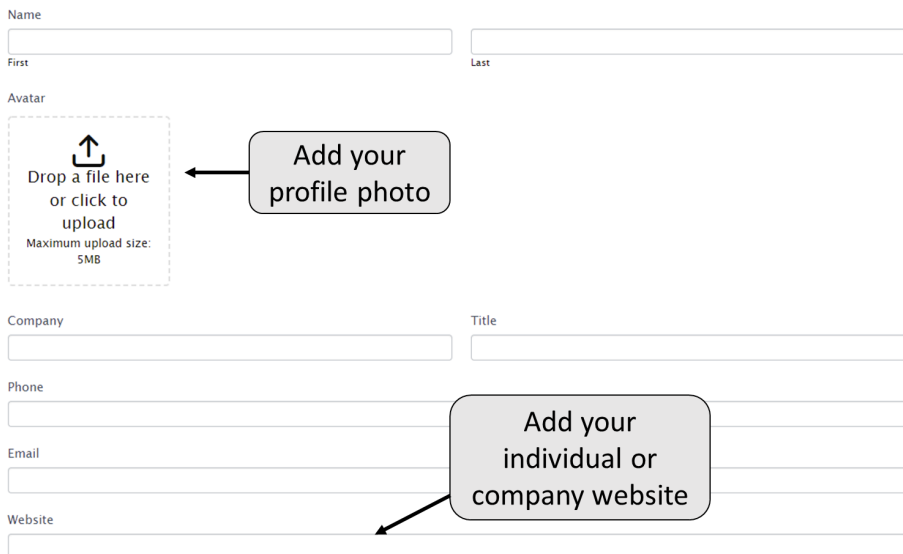
User Guide

Setting up a Member Directory Profile

1. Log into your ARCdI account.
2. Once you log in,



3. On the next page, fill out your profile details. You can also upload small files to show relevant pieces of work.



A screenshot of the profile creation form. It includes fields for Name (First and Last), Avatar (with a file upload icon and a callout box 'Add your profile photo'), Company, Title, Phone, Email, and Website. A callout box 'Add your individual or company website' points to the Website field.

4. Once you set up your profile, select 'Yes' to be included in the directory.

I want to be included in the directory

No Yes

Save Profile

5. Click on 'Save Profile' and you're all done!
6. You can now view your profile at the Membership Directory.